



# CITY MANAGER



**BOB MURRAY  
& ASSOCIATES**  
EXPERTS IN EXECUTIVE SEARCH

## THE COMMUNITY

Nestled in the heart of the Coachella Valley, Cathedral City is a vibrant and culturally rich community conveniently located between Palm Springs and Rancho Mirage in Riverside County. With a diverse population of over 52,000, Cathedral City has the third largest population of the nine cities in the Coachella Valley. An ideal Southern California climate of 350 sunny days per year, clean air, scenic beauty, and unlimited leisure activities attract an additional 10,000 residents during the winter months. The city is home to a diverse population, with a proud majority Hispanic community and vibrant LGBTQ+ community that deeply influence the local culture and traditions. Cathedral City also lies within the reservation lands of the Agua Caliente Band of Cahuilla Indians, whose ancestral presence and ongoing stewardship contribute to the area's historical and cultural depth.

Conveniently located off the I-10 freeway, less than five miles from the Palm Springs Airport, and within driving distance to Los Angeles and San Diego, Cathedral City boasts family friendly recreational activities including Boomers (miniature golf, bumper cars & batting cage); diverse city parks; and three exceptional golf courses. Cathedral City is home to the Perez Art District, Coachella Valley Repertory Theatre, the Mary Pickford Theater, and a robust public art collection, reinforcing its reputation as a community where art lives. Cathedral City is known for its signature events, including its LGBTQ Days, Taste of Jalisco Festival and International Hot Air Balloon Festival.

The City offers public, private, and charter K-12 and preschools and is part of the Palm Springs Unified School District. The University of California at Riverside and California State University San Bernardino, which both have local campuses, and the College of the Desert are all located within 5 miles. The University of Redlands and the Claremont Colleges are located 60 miles away.

Residents also have access to outstanding health-care at the Eisenhower Medical Center and the Desert Regional Medical Center, which includes a trauma center.



## THE ORGANIZATION

Cathedral City is a full-service charter city operating under the Council-Manager form of government. The City Council is comprised of five members elected by district, including a Mayor selected by the Council. The City Treasurer is an elected position. The City Manager is appointed by the City Council and is responsible for the administration and management of the day-to-day operations of the City. Approximately 230 city employees provide a full range of municipal services including Police, Fire, Public Works, Code Enforcement, Planning, and Economic Development, with a FY 2025/26 General Fund budget of almost \$76 million. Parks maintenance and programs are provided by the regional Desert Recreation District.

## THE POSITION

The City Manager serves as the Chief Executive Officer of the City of Cathedral City. This role carries the responsibility of overseeing day-to-day operations and ensuring that city services run smoothly and efficiently. Working under policy direction from the City Council, the City Manager provides professional advice and guidance, exercises independent judgment and initiative, and ensures the effective implementation of Council priorities.

This position oversees both department heads and staff within the City Manager's Office and is charged with carrying out all duties specified by local and State law, while adopting responsive, and high-quality services for the community.

Primary responsibilities include guiding the development and implementation of goals, policies, and programs; overseeing the preparation and administration of the City budget; and planning for long-term capital improvements and their financing. The City Manager works closely with department heads, City Council, and community members to ensure efficient operations, sound decision-making, and responsive service delivery. This position also represents the City in the community and with outside agencies, coordinates intergovernmental activities, and keeps the City Council informed of finances, progress, and future needs. In addition, the City Manager selects, trains, and evaluates staff, fostering a culture that embraces integrity, service, inclusion, and collaboration.

As the Chief Executive Officer, the City Manager is entrusted with managing all areas under their authority maintaining a commitment to value positive employee and labor relations; keeping the City Council apprised of policy issues to address City business, public safety, economic development and job creation, infrastructure priorities and operational and administrative objectives. Beyond these core responsibilities, the City Manager is also responsible for:

- Advancing Citywide initiatives through hands-on leadership.
- Promoting effective and efficient delivery of Citywide programs and services.
- Supporting and sustaining a culture of effective and efficient communication.
- Supporting the City mission.
- Improving technology to address operational needs within the organization.



## THE IDEAL CANDIDATE

Cathedral City is seeking a **visionary and proven servant leader** who is collaborative, transparent, and forward-thinking while demonstrating a strong commitment to public service, community engagement, and fiscal responsibility. The successful candidate will be a **strategic thinker** with extensive experience in being a decisive and effective negotiator able to listen and clearly communicate with groups and individuals of diverse opinions, adept at guiding the organization through opportunities and challenges with innovation and foresight.

The ideal candidate will have exceptional communication and interpersonal skills and a demonstrated ability to build strong, trusting relationships with the **City Council, staff, labor groups, and community partners** bringing creativity, inclusivity, and an ability to inspire confidence throughout the community and organization.

Qualified candidates typically possess a Bachelor's Degree from an accredited college or university with major coursework in Public Administration, Business Administration or a related field, along with six (6)



years of increasingly responsible experience with varied municipal activities, including four (4) years of administrative and management responsibility. A Master's Degree is highly desirable. Fluency in Spanish is also desirable.

## THE COMPENSATION

The annual salary range for the City Manager is up to \$300,000, dependent on experience and qualifications. The City also offers an attractive and competitive benefits package that includes but is not limited to:

**Retirement Benefits** – offered through the California Public Employees' Retirement System

**Comprehensive Medical, Dental and Vision**

**Paid Holidays**

**Vacation**

**Sick Leave**

**Auto Allowance**

**Deferred Compensation**

## TO APPLY

If you are interested in this outstanding opportunity, please apply online at:

**[www.bobmurrayassoc.com](http://www.bobmurrayassoc.com)**

**Filing Deadline:  
November 16, 2025**

Following the closing date, resumes will be screened according to the qualifications outlined above. The most qualified candidates will be invited to personal interviews with Bob Murray & Associates. A select group of candidates will be asked to provide references once it is anticipated that they may be recommended as finalists. References will be contacted only following candidate approval. Finalist interviews will be held with the City. Candidates will be advised of the status of the recruitment following selection of the City Manager.

City Council reserves the right to extend time periods and deadlines or change procedures of this recruitment at its discretion.

If you have any questions, please do not hesitate to call Ms. Stacey Stevenson at:

(916) 784-9080

